

# Instructions to the candidates at the time of reporting who have been allotted our institute through UPSEE-2016

Reporting is the process of completion of admission formalities by submitting required documents & fee at Institute in accordance with the terms and conditions given in Admission Letter of UPSEE-2016 and as specified under:

**1. The following documents are to be downloaded, filled by hand and submitted personally to the Institute authorities by the Candidate at the time of reporting:**

- a) Admission Form
- b) Application Form for Student ID card
- c) Undertaking (Fee Related)
- d) Undertaking (Attendance)
- e) Anti Ragging Affidavits (Self and parents) to be attested by the Oath Commissioner on a stamp paper of Rs.10/- each

**2. The Candidates while coming to report at institute after UPSEE-2016 Counseling are required to bring the following documents:**

1. Original Transfer Certificate/College leaving certificate - alongwith 2 Photocopies
2. Original Migration Certificate - alongwith 2 Photocopies (NA for UP Board Students)
3. Original Character Certificate - alongwith 2 Photocopies
4. Copy of 10th Class marksheet/Certificate should mention Date of birth – 2 Photocopies
5. Copy of 12th Class marksheet/ Certificate - 2 Photocopies
6. Copy of all marksheets of Diploma/B.Sc (For Lateral Entry Students)
7. Copy of Caste Certificate for SC/ST/OBC - 2 Photocopies
8. Copy of Domicile Certificate
9. Copy of Income Certificate
10. Copy of Aadhar Card (UID)
11. Original Affidavit in case of GAP (if any) - alongwith 2 Photocopies
12. Original Anti-Ragging Affidavit
13. Original Medical Fitness Certificate by CMO - alongwith 2 Photocopies
14. Original Rank Letter (UPSEE/JEE) Original – alongwith 2 Photocopies
15. Original Seat Allotment Letter (UPSEE/JEE) Original – alongwith 2 Photocopies
16. Original Fee Receipt Original (UPSEE/JEE)
17. Passport size colour photograph – 10 Nos.
18. 04 Self Addressed Envelopes with Rs. 25 stamp pasted on each

**Note:- Original and 2 sets of self attested photocopies of all documents to be brought at the time of reporting.**

### **3. Fee Details**

**Note:**

- 1) The College has limited hostel facility for Boys but sufficient hostel accommodation available for girls. Criterion for allotment of hostel shall be the exclusive right of the Director of the College.
- 2) All Candidates are advised to always keep with themselves their passport size photographs and photocopies of all documents in sufficient numbers during their stay at the College.

# **Dr. KN MODI ENGINEERING COLLEGE, MODINAGAR**

## **Notice**

### **Candidates who have been allotted KNMEC, Modinagar through UPSEE-2016**

It is notified to all candidates who have frozen their choice as one of the Courses / Branches in KNGD Modi Engineering College, Modinagar during UPSEE-2016 Counseling and consequently, would not be participating in subsequent rounds of counseling, may report at Institute with requisite documents & fee on any working day from 9:00 A.M. to 5:00 P.M.

The detailed reporting process in form of “Instructions to the Candidates” has been published on our website in a link given below this notice link. All concerned students are required to go through the instructions very carefully and ensure timely submission of fee and documents at Institute accordingly.

All those candidates reporting at Institute before July 28, 2016, shall be required to again report at College between August 03, 2016 to August 04, 2016 for biometric registration and attending the classes / orientation programme starting from August 06, 2016.

### **Important dates:**

- Reporting and Registration B.Tech (Ist Year) students: between 3<sup>rd</sup> August, 2016 to 4<sup>th</sup> August, 2016
- Orientation and commencement of classes: 6<sup>th</sup> August, 2016

**Director**

# Dr. KN MODI ENGINEERING COLLEGE, MODINAGAR

## UNDERTAKING

### (Fee Related)

1. I ..... Parent/Guardian of .....  
Admitted in B.Tech Course during the session 2016-17, hereby undertake to pay the total fee to the college for the remaining period of the entire course, in case my ward withdraws admission in midstream resulting in infillable/permanent vacancy on grounds other than those permissible (substantial and sustainable) by U.P. State Govt. orders and All India Council For Technical Education (AICTE).
2. I further undertake to have no claim on any refundable part of the total fee already deposited by me unless the above said criteria in point 1 (one) is fulfilled by me.
3. I fully understand the pros and cons of signing this document and willingly give my consent to abide by it both in words and deeds.

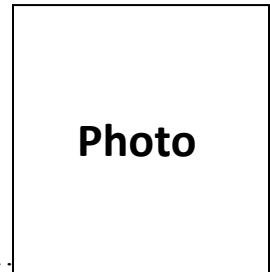
Signature	.....	}	<b>To be filled and signed by the Parent/Guardians</b>
Name in Full	.....		
Relationship with Student	.....		
Date	.....		

Signature of Student	.....	}	<b>To be filled and signed by the Student</b>
Full Name of Student	.....		
Course	.....		
Branch	.....		
Date	.....		

# Dr. KN MODI ENGINEERING COLLEGE, MODINAGAR

## APPLICATION FOR STUDENTS INDENTITY CARD

Student No. .... Year .....



1. NAME IN BLOCK LETTERS (Mr./Ms.) .....

2. FATHER'S NAME .....

3. COURSE / BRANCH .....

4. DATE OF BIRTH .....

5. ADDRESS FOR CORRESPONDANCE .....

.....  
.....

6. PERMANENT ADDRESS .....

.....  
.....

7. E-MAIL ADDRESS .....

8. PHONE NO. (RESI.) ..... MOBILE NO. ....

9. WHETHER HOSTEL FACILTY AVAILED  YES  NO

I have read the rules and agree to abide by them.

Date .....

Signature of the Applicant

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### For Office Use

Mr./Ms ..... has been issued  
student I Card ..... His/Her library PIN is .....

Registrar

System Manager

# Dr. KN MODI ENGINEERING COLLEGE, MODINAGAR

## UNDERTAKING

### ATTENDANCE

I ..... S/D/O .....  
Student of KNGD MODI ENGINEERING COLLEGE, MODINAGAR in ..... Semester B.Tech  
..... Branch University Roll No. .... Students  
No..... do hereby declare that I am aware of the ATTENDANCE NORMS as stipulated by  
the Dr. APJ Abdul Kalam Technical University, Lucknow.

I am aware of the fact that in case I fail to maintain 75% attendance, I will not be eligible for appearing in the Sessional Test as well as the University End Semester Examination, in spite of filling up the Examination Form of the University and receiving the Admit card. I also understand that if I do not meet the class attendance norms as stipulated, I may be struck off the college rolls.

I am aware that mass bunk is an in disciplinary act punishable in the form of deduction in General Proficiency marks and imposition of fine. I undertake to refrain myself from any involvement in mass bunks.

I confirm the following address and contact details of my parents : ..... ..... ..... ..... Telephone No. with STD Code..... Mobile No. (Parents) .....
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**Signature of the Students with Date**  
**Mobile No. (Students) .....**  
**E-mail Id .....**